



[Excerpts from the]
Student Handbook
RHS
1960-1961

GENERAL INFORMATION

ATTENDANCE AT SCHOOL

1. It would be well to call the school attendance department, **UN 6-8431**, before nine A.M. on the day of an absence to relieve the school calling the home.

TARDINESS

Tardiness to school or between classes is inexcusable in most cases. No credit will be allowed in the class directly affected **unless the student attends seventh hour** on the day of the infraction.

CLASS WORK AND MAKEUP WORK

All students are expected to report to classes with all materials required for the conduct of those classes.. **No teacher will be expected to waste class time sending students out of the room for materials. The student will just have to sit and receive a zero for the day.**

CAFETERIA

ALL students are to eat their lunches in the cafeteria. **You may bring your lunch and buy milk to go with it, or you may buy hot lunch provided by the school.....Do not eat bag lunches any place about school except in the cafeteria.**

SKIP DAYS

Richfield High School does not authorize the use of "skip days" or any other device intended to circumvent the requirement to attend classes on school days. Pep fests, award assemblies, play matinees, special programs, and other

controlled activities already take up time allotted to class work to the extent that any additional loss will not be tolerated.

Juvenile diversions like bean shooters, paper wad shooting, squirt guns, and the like are not allowed in the high school or at any activity in which the school is participating.

PROPER CONDUCT

By the time young people reach high school, most of them should have learned the kind of conduct appropriate to school and the classroom. The following statements are set down as refreshers for those of you who know the rules and as instructions for those who don't.

IN THE HALLS

1. Upon coming to school, students go directly to their lockers and leave all out-of-door clothing there. **At RHS, as elsewhere in the USA, males remove their head gear when coming into the school building**
2. Students proceed directly to their first hour class.
3. Everyone keeps to the right and a purposeful walking gait will get everyone to class in ample time. **Nothing indicates immaturity as surely as running in the halls.**

CODE OF ETHICS

This code was set up by the Richfield High School Student Council by using suggestions and securing approval of the student body.

The code now consists of items considered pertinent to the student body, but may at a later date be altered to fit changing conditions.

Because a school is judged by its students, our student body feels that the following items require personal attention on the part of every student to meet our obligation to society.

General items of Code

1. Every student should dress in a clean and neat manner.
2. Students should refrain from displays of affection in school.

Items of Code Concerning Boys

1. No engineer boots or cowboy boots are to be worn in school
2. Trousers are to be worn at proper waist-line.
3. Shirts should be unbuttoned only one button from the collar.
4. Belts are considered an essential part of the everyday wardrobe.

Items of Code Concerning Girls

1. All blouses, with the exception of over-blouses are to be tucked in skirts.
2. Blouses and sweaters are to be worn in a clean and decent manner.

Students who do not comply with this student accepted code will be referred to the high school office for a personal conference.